

**Roseneath School Board**  
**Agenda**  
**13 February 2023, 18:30 – 21:30**

1. Administration

- Attendance
- Declarations of interest
- Appointment of Presiding Member (Chair)
- Principal attestations/Delegations

2. Strategic

- Charter/Strategic Plan (due to the Ministry by 1 March & published on our website)
- Draft annual financial statements (need to be approved & sent to auditor by 31 March)
- Annual report and analysis of variance (due to the Ministry by 31 May & published on our website)
- After School Programme
- In committee discussion, employment matters & approval of in committee minutes

3. Monitoring & review

- Principal's report (including discussion on School roll)
- Finance, Budget 2023
- Contract for Principal Support Services
- Property

4. Policy Review

- Update of Governance Policy Board register and Appendix 2 notification to Ministry ([School Board Elections | Appendix 2](#))
- Signing of Code of Conduct

5. Discussions

- Kāhui Ako update

6. Identify agenda items for next meeting

- Finance Policy Review
- Principal Appointment Report

7. Administration

- Correspondence

Date	Sender	Content	Action
7/02/23	NZSTA	Board checklist and education	Review and action as appropriate

- Actions

8. Closure

- Date for next meeting: 13 March 2023
  - Summary of meeting outcomes
-

**For noting**

9. Board Resolutions made by circular

Date	
1/02/23	<p>That the Board <b>resolves</b> to:</p> <ul style="list-style-type: none"><li>• Enter into the Contract with the Contractor to carry out the fencing work; and</li><li>• Delegate to Jenny Foote, as Acting Principal, authority to enter into the Contract.</li></ul> <p>Carried: 2 February 2023</p>