

**Roseneath School Board**  
**Agenda**  
**28 November 2022, 18:30 – 21:30**

Karakia tīmatanga

1. Administration

- Attendance
- Declarations of interest

2. Strategic discussion

- Report back from Jemima on health and physical education
- Report back from Maria on te ao Māori
- Review of Charter and strategic goals – draft for next year
- In committee discussion, employment matters
- Tūkaha After School Programme Update

3. Monitoring & review

- Principal's report
- Finance report
- Revised annual budget
- Property
- Health & Safety Policy (no proposed changes as no feedback received)
- Employment Policy and HR checklist (from last month's agenda)
- Online Safety Policy (from last month's agenda)

4. Discussions

- Kāhui Ako update, including parent online safety event next year
- Distribution of Board portfolios

5 Inform only papers

- Resolution via email – Acting Principal offer letter and JD
- Resolution via email – Change of meeting date
- Resolution via email – Terms of Reference for Appointment Committee

5. Identify agenda items for next meeting

- First meeting of the year Appointment of Chair (TBC)
- Submit Charter/Strategic Plan and Analysis of Variance to MOE by 1 March
- Approve finance budget
- Board must have annual statements audited and approved draft annual report needs to be sent to auditor by March 31
- Code of Conduct of Board members to be signed and any changes to Board register and conflicts register
- Finance Policy Review

6. Administration

- Set meeting dates for 2023
- Record of Board member hours
- Minutes of previous meeting of 27 September 2022 and 25 October 2022 for approval
- Correspondence
  - Inform only:

Date	Sender	Content	Action
4 Nov	NZSTA	Regional Executive Elections	Call for nominations Regional NZSTA Exec members. Note nominations due 4 pm 24 February 2023
7 Nov	Union - NZEI	Paid union meetings notification	Meetings will be held nationally over three days, between November 22 and November 24. Note we have staff covered internally and reliever support to attend meetings

- Actions

## 7. Meeting closure

- Next meeting date: [TBC] February 2023 6.30-9.30pm
- Summary of meeting outcomes

Karakia whakamūtungā