

**Roseneath School Board of Trustees**  
**Agenda**  
**12 November 2018, 19:00 – 21:00**

1. Administration  
Attendance  
Declarations of interest
  
2. Strategic discussion
  - 2.1. Review of strategic plan
  - 2.2. Succession planning
  - 2.3. In committee discussion: Employment matters
  
3. Monitoring & review
  - 3.1. Principal's report
  - 3.2. Finance
  - 3.3. Property
    - 3.3.1. Playground budget
    - 3.3.2. Appointment of consultant for 10YPP
  - 3.4. National standards policy
  
4. Discussions
  - 4.1. ERO Dimension 6: Evaluation, inquiry and knowledge building for improvement and innovation
  - 4.2. Kāhui Ako update
  
5. Identify agenda items for next meeting
  
6. Administration
  - 6.1. Minutes of previous meeting (10 September 2018)
  - 6.2. Correspondence
  - 6.3. Actions

## 7. Closure

- 7.1. Date for next meeting (10 December 2018)
- 7.2. Summary of meeting outcomes
- 7.3. Meeting review

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### For noting

#### 8. Board Resolutions made by circular

Date	
29/10	That the Board accepts an Audit Fee Proposal for the years ending 31 December 2018 - 2019 from BDO Wellington Audit Limited. The Board further understands and accepts the assumptions on which the fees are based. Carried: 30/10
07/11	That Roseneath School be closed for instruction and supervision on Friday, 16 November in the event that the strike action advised by the New Zealand Educational Institute (NZEI) Te Riu Roa proceeds on that day. Carried: 07/11
07/11	That the Board provides an undertaking to RASC to make up any shortfall in the minimum number of enrolments (to a maximum of 10) to ensure that the programme offered on Friday, 16 November is offered to parents. Carried: 07/11

## 9. Correspondence

### 9.1 Inward

Date	Sender	Content	Action
10/09	Ministry of Education	Provisional staffing for 2019	AB / DC
13/09	Office of the Auditor-General	Outcome of audit tender process	None
19/09	BDO Wellington Audit Ltd.	Audit fee proposal for 2018-2020	AB / PG
26/10	NZEI Te Riu Roa	Planned rolling strike action, advance notice	DC

### 9.2 Outward

Date	Reference	Addressee	Content
23/10	10/09	Ministry of Education	Request for provisional roll review
01/11	19/09	BDO Wellington Audit	Agreement to fee proposal

## 10. Future agenda items

- 10.1. Progress against curriculum
- 10.2. Strategic plan, 2019
- 10.3. Draft 2019 budget